

# APPLICATION CHECKLIST

Children applying for kindergarten must be 5 years of age by September 30<sup>th</sup> of the year of entry. Similarly, children applying for the Early Childhood Center must be 3 years and 4 years respectively of age by September 30<sup>th</sup> of the year of entry.

## **Checklist of forms that must be submitted before acceptance:**

- ⊕ Application
- ⊕ Copy of baptismal certificate (Catholics only)
- ⊕ Commonwealth of Virginia School Entrance Health Form for the Calendar year (Must be submitted prior to admission)
- ⊕ Original birth certificate (presented for verification only)
- ⊕ Identification (foreign students must provide documentation as stated in Diocesan Guidelines)
- ⊕ Records from previous school
- ⊕ Proof of custody where applicable

## **Additionally, the following must be submitted:**

- ⊕ In-Parish Verification Form from St. Anthony (photo required) and St. Philip Parishes
- ⊕ Parish Verification Documents (Out of Parish families)
- ⊕ Evaluation form from current school (Grades 1-8 only)
- ⊕ Fee Payment Agreement (Preschool and K-8)
  - Select payment method for Technology/Book Fees and sign/date the form

## **Notification of acceptance**

For students in grades 1-8, the application process will include interviews with the parents as well as the child. For Middle School (grades 6-8), testing will be required to ensure accurate placement of students in academic courses.

After evaluation and testing have been completed, new families in grades 1-8 will receive a letter from Corpus Christi School notifying the family of acceptance and placement.

Priority is given to registered St. Anthony and St. Philip Catholic families and to siblings of students already enrolled in the school.

**Corpus Christi Catholic School does not discriminate on the basis of race, religion, or ethnicity. All faiths are welcome!**