



**A Blue Ribbon  
School of Excellence**

# CORPUS CHRISTI SCHOOL

*Superior Academics in a Christ-Centered Community*

January 18, 2012

Dear Parents -

The school bus shuttle service this year has been very successful. As an added convenience, parents of students who do not usually ride the bus may now, after paying the \$35/family bus registration fee, pre-purchase 5 one-way ride 'tickets' for \$25. The \$25 ticket fee as well as the \$35 bus registration fee will be added to the family's next tuition payment as a bus charge. One of the pre-purchased tickets may be used only for the requested registered bus rider and valid only for the requested date and route.

The process to purchase the 5 ticket packet is as follows:

- Parents contact the finance office by email requesting the purchase of the one-way trip 5 pack. The contact person for this service is Diane Lindblad ([dlindblad@corpuschristischool.org](mailto:dlindblad@corpuschristischool.org)). There is a minimum 24 hour business day notice before the student can ride the bus for the additional route using a ticket from this 5 pack. If you have not already registered your student(s) to ride the bus, then you must complete the Bus Registration Form for any child who might need to ride the bus. You must sign and return the form granting permission for bus charges to be added to your FACTS account. The one-time \$35 per family bus registration fee will be added to your FACTS account.

**All transactions will be through FACTS. No cash or checks will be accepted at either campus.**

- Mrs. Lindblad will charge your FACTS account the \$25 fee to be added to the next tuition payment as a bus charge. You will now have 5 virtual bus tickets in your bus bank for your family's use. Whenever you need to use the tickets, please send an email to [dlindblad@corpuschristischool.org](mailto:dlindblad@corpuschristischool.org). Mrs. Lindblad will determine if there is a seat available for that route, and reserve a seat for your student, at that time. Once the seat is confirmed and your bus ticket bank charged, you will receive a confirmation email. The confirmation email is your ticket for the additional use of the bus.
- Bus reservations are student specific. They are not transferrable and may not be substituted for a different day/route. Once you have reserved a space for your student and the space is confirmed for the student on a particular day and for a particular route, then your ticket has been used. This ticket fee is nonrefundable, nontransferable and valid only for the eligible student and requested day(s) usage/route only. All necessary parties (bus driver, adult patrol, etc.) will be notified of your student's additional route.

**PREPARATORY PRESCHOOL & KINDERGARTEN CAMPUS**

7506 St. Philip Court Falls Church, VA 22042

(703) 573-4570 Fax (703) 573-6832

**ELEMENTARY SCHOOL & MIDDLE SCHOOL CAMPUS**

3301 Glen Carlyn Road Falls Church, VA 22041

(703) 820-7450 Fax (703) 820-9635

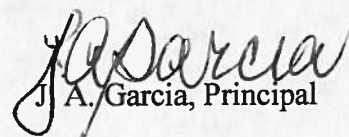
<http://www.corpuschristischool.org>

We currently provide 4 daily bus routes as follows:

- Mornings
  - a) From the Early Childhood Center to Elementary Campus
  - b) From the Elementary Campus to the Early Childhood Center
  
- Afternoons
  - a) From the Early Childhood Center to Elementary Campus
  - b) From the Elementary Campus to the Early Childhood Center

At this time we cannot accommodate same day requests. However, since this is a new program, we anticipate that there may be additional revisions to this policy. Please bear with us. This service will commence effective Tuesday, January 24th. Remember, seats are reserved on a space available basis only! Your child's ridership on the additional route is not guaranteed until you receive a confirmation email. As always, we welcome your feedback!

Thank you and God Bless,

  
J. A. Garcia, Principal

/dml



A Blue Ribbon School of Excellence

# 2009 Blue Ribbon School of Excellence CORPUS CHRISTI SCHOOL

Superior Academics in a Christ-Centered Community

## 5 Ticket Pack Bus Request Form

*Shuttle bus service for Corpus Christi School and Early Childhood Center is provided between the St. Philip's and St. Anthony campuses. Each ticket may be used once and only for students who are registered bus riders. Reservations using tickets are available on a first come, first served, space available basis. The registration fee is per family and due with the registration form in order to be considered for a seat. All fees must be direct debit through your FACTS account.*



### Bus Rules:

Listed below are some of the rules and regulations that apply to all students riding the bus. The bus is an extension of the school property and all rules that apply in the classroom or school building apply while on the bus or waiting for the bus. Bus riders are subject to the same demerit system that is in effect during school. Below are additional rules that apply to bus riders specifically.

1. The bus driver must be respected at all times. The bus driver has the authority to assign seats or change someone's seat at any time.
2. Riders must be at the bus stop at least 10 minutes early.
3. No eating, drinking or gum chewing allowed on the bus at any time.
4. Students are to remain seated, with seat belt fastened, and facing forward at all times.
5. At no time shall any body part or article of clothing be extended out the window of the bus. All emergency exits and aisles must be kept clear at all times.
6. No animals, except certified assistance animals, are permitted on the bus.
7. Students will only be permitted to get on or off the bus at their designated bus stop.
8. Any cost associated with vandalism or unruly behavior will be charged back to the parent or parents of the offending student.
9. Only students who have registered for bus service are permitted to ride the bus.

Bus Service Registration Form- Each student must have a form on file to ride the bus.

Student Name: \_\_\_\_\_  
(Please print the students full name)

Home Phone#: \_\_\_\_\_

Address: \_\_\_\_\_

Mother's Cell: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Father's Cell: \_\_\_\_\_

Age: \_\_\_\_ Grade: \_\_\_\_ Service Requested:  5 Ticket Pack

Other Phone: \_\_\_\_\_

### Emergency Contact:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

I have read and explained the rules to my child and we both agree to follow them at all times. I am attaching my registration fee (if applicable) and will expect the above requested 5 ticket pack charge of \$25 to be added to my FACTS tuition agreement to be paid with the next scheduled tuition payment.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**Registration Fee..... \$35.00**  
*(Per family- Non-refundable)*

**5 Ticket Pack ..... \$25.00**  
*(\$5/ticket = one-way/student)*

EARLY CHILDHOOD CENTER Preschool – Kindergarten 7506 St. Philip Court Falls Church, VA 22042 703.573.4570 Fax 703.573.6832

ELEMENTARY CAMPUS Grades 1-8 3301 Glen Carlyn Road Falls Church, VA 22041 703.820.7450 Fax 703.820.9635

[www.corpuschristischool.org](http://www.corpuschristischool.org)