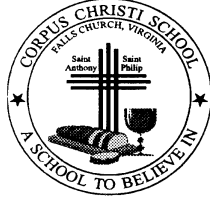


CORPUS CHRISTI SCHOOL

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January 3, 2006

MEMORANDUM

"CorpusChristiCarLineEtiquette"

It is important for the school day to start on time, with all students present and ready to learn. Unfortunately, delays in the morning car line have caused some students to arrive late for school. The following suggestions are provided in an effort to move the morning car line more efficiently and effectively.

- Each morning **arrive for the car line anytime after 7:15 AM** and no later than 8:05 AM. The students begin exiting their vehicles at 7:55 AM.
- Move as far forward as possible between the safety cones to enable the maximum number of cars to release passengers simultaneously.
- Students in all cars between the safety cones should unload regardless of location in the line. In other words, do not wait for a location closer to the school doors. If the vehicle is between the cones, the students should unload!
- All students should be ready to exit the vehicle when their turn arrives. The exit from the vehicle should be executed safely but without delay.
- Please say your good-byes in the vehicle to avoid delaying the entire line behind you after the children exit the vehicle.
- Finally, the line should not be stopped to allow pedestrians to cross. Pedestrians will wait to cross when the full line has moved forward and is stopped and unloading.
- Remember, **RIGHT TURN ONLY out of the parking lot** when exiting.

Following these simple rules of "etiquette" should provide us with a much more efficient car line in the mornings and fewer tardy students. Thank You.